



BARRICADE POLICY	Procedure Number SAF-1.27
	Issue Date DECEMBER 31, 1985
SAFETY	Revision Date March 12, 2025
	Page 1 of 11

<p>ISSUED BY:</p>  <p>03/12/2025</p> <p>Environmental, Health & Safety (EH&S) Manager DATE Coosa Pines Operations</p>	<p>APPROVED BY:</p>  <p>03/12/2025</p> <p>General Manager DATE Coosa Pines Operations</p>
<p>INTERPRETATION AND PERIODIC REVIEW OF THIS PROCEDURE IS THE RESPONSIBILITY OF:</p> <p style="text-align: right;">EH&S MANAGER</p>	
<p>DISTRIBUTION</p> <p>ALL MANAGERS ALL TEAM LEADERS ALL EMPLOYEES COOSA PORTAL COOSA CONTRACTOR WEBSITE</p>	

BARRICADE POLICY	Procedure Number SAF-1.27
	Issue Date DECEMBER 31, 1985
SAFETY	Revision Date March 12, 2025
	Page 2 of 11

Table of Contents

1.0	PURPOSE.....	3
2.0	SCOPE.....	3
3.0	DEFINITIONS	3
4.0	POLICY.....	4
5.0	RESPONSIBILITY.....	6
6.0	PROCEDURE.....	7
7.0	TRAINING AND DOCUMENTATION.....	9
8.0	ATTACHMENTS.....	9

BARRICADE POLICY	Procedure Number SAF-1.27
	Issue Date DECEMBER 31, 1985
SAFETY	Revision Date March 12, 2025
	Page 3 of 11

1. PURPOSE

- 1.1. The purpose of this policy is to define the procedures to utilize temporary barricades to identify potential safety hazards, injury causing situations, and to restrict employee access to those areas.

2. SCOPE

- 2.1. This policy applies to the use of barricades by Coosa Pines employees, contractors, and visitors who discover, create, or work in any area which could potentially be a safety hazard to themselves and/or other personnel at the Coosa Pines Mill.

3. DEFINITIONS

3.1. Barricade

- 3.1.1. A physical obstruction (screens, cones, fences, ropes, tapes) put in place to delineate a dangerous area, warn persons of a hazard, and to deter the passage of persons or vehicles.

3.2. Barricade Tape Tag

- 3.2.1. A tag that is attached to the barricade that identifies the date, type of hazard, and the responsible person (see Attachment 8.1).

3.3. Yellow Barricade Tape

- 3.3.1. Used as a warning when there is a potential for danger.

3.4. Red Barricade Tape

- 3.4.1. Used to identify areas where there is a severe hazard that is likely to cause injury.

BARRICADE POLICY	Procedure Number SAF-1.27
	Issue Date DECEMBER 31, 1985
SAFETY	Revision Date March 12, 2025
	Page 4 of 11

3.5. Yellow/Magenta Radiation Barricade Tape

- 3.5.1. Used to identify areas where there is a Radiation Hazard that is likely to cause a significant health injury.

3.6. Physical Barriers

- 3.6.1. A physical obstruction that blocks or limits access (i.e., cones, folding panel guards) to warn of potential hazard.

4. POLICY

- 4.1. Barricade tape or physical barriers will be used to identify a work or mill location where a temporary hazardous condition exists.
- 4.2. Employees, contractors, and visitors are expected to understand the significance of the color of the barricade tape and the procedures to follow before crossing the barricade tape or entering a hazardous area with physical barriers.
- 4.3. There are three colors of barricade tape (yellow, red & yellow/magenta) approved for use at Coosa.
- 4.4. Temporary floor openings and openings created by the removal of guardrails or handrails shall have standard railings or shall be constantly attended by someone. (Standard railings are defined as horizontal barriers erected along exposed edges of a floor opening, wall opening, ramp, platform, or runway to prevent falls of persons.) Hazards and controls must be noted on 360° Risk Analysis (360 RA).
- 4.5. All employees are prohibited from walking on any working surface where there are spills and/or when visibility of the walking/working surface is compromised which prevents clearly/safely seeing the walking surface. These type walking/working surface hazards must be barricaded, tagged and communicated (near miss entered in Enablon) until the listed hazard has been corrected. Hazards and controls must be noted on 360° Risk Analysis (360 RA). *[MCM IR-2018-01_Baie-Comeau_LT_2018-02-03]*

BARRICADE POLICY	Procedure Number SAF-1.27
	Issue Date DECEMBER 31, 1985
SAFETY	Revision Date March 12, 2025
	Page 5 of 11

4.6. When entering an area each employee must make sure the structure of the walking/surface has adequate strength to support the load. When an area is noted of structure/strength hazards, these issues must be barricaded, tagged, communicated (near miss entered in Enablon) and maintained until issue is corrected. Hazards and controls must be noted on 360° Risk Analysis (360 RA).

4.7. Gratings, Guardrails, Handrails, and Machine Guarding (removed, missing, improperly installed, defective):

Gratings, guardrails, handrails, and machine guarding that has been moved, is missing, defective, improperly installed creating an opening or fall/trip hazard must be protected at all times by:

- (1) An attendant (100% of the time without exception); or
- (2) Physical barricades that are sturdy and capable of withstanding wind/weather and working conditions that surround it.
 - (a) Physical barricades must be made of wood (such as 2x4s or plywood), metal piping or angle iron.
 - (b) Physical barricades must be present at the hazard site and encompass the entire potentially affected area of the hazard (i.e., sparks, falling objects, leaks, etc.). Take into account the possible deflection of an object from a structure below if it falls.

NOTES:

- Only employees or contractors performing work inside the barricaded area are allowed.
- All PPE required per PPE Policy (SAF-1.01) must be worn and donned correctly (such as harness/SRL and tied off if fall hazards are present).
- Must have a caution tag stating,
 - The hazard
 - The date
 - Name of person installing the physical barricade.
- If grating, handrail, guardrail, or machine guarding is damaged or missing and cannot be repaired or replaced immediately, it must be communicated to the Shift Team Leader, Area Coordinator or Manager. Then a physical barricade **MUST** be installed far enough back where no person can be in the hazard zone, and no one can pass through the area.

BARRICADE POLICY	Procedure Number SAF-1.27
	Issue Date DECEMBER 31, 1985
SAFETY	Revision Date March 12, 2025
	Page 6 of 11

- If a hose needs to be in or under grating on a regular basis, a permanent water line/piping shall be installed.

5. RESPONSIBILITY

5.1. Management

- 5.1.1. Responsible to ensure that persons are promptly and adequately warned of potential hazardous conditions via the use of barricade tape, tags, and physical barriers and that the hazardous condition is remedied in a timely manner.

5.2. Environmental, Health & Safety (EH&S) Manager

- 5.2.1. The EH&S Manager is responsible for oversight of this policy ensuring its accuracy and compliance with regulatory and corporate requirements.

5.3. Supervisors and Managers

- 5.3.1. Ensure compliance with this policy.
- 5.3.2. Ensure that hazardous areas are properly and adequately barricaded.
- 5.3.3. Ensure contractors comply with this policy.

5.4. Employee Installing Tape and/or Physical Barriers

- 5.4.1. Identify hazardous conditions and install barricades (tape or physical barriers).
- 5.4.2. Ensure physical barriers or barricade tape is in place, properly labeled and tagged.
- 5.4.3. Report identified hazards that require barricades to the Shift Team Leader.
- 5.4.4. Comply with all work practices required to remove the identified hazard.

BARRICADE POLICY	Procedure Number SAF-1.27
	Issue Date DECEMBER 31, 1985
SAFETY	Revision Date March 12, 2025
	Page 7 of 11

5.5. Employees, Contractors, and Visitors

5.5.1. All individuals at the mill are to comply with requirements of this policy.

6. PROCEDURE

6.1. Installing Barricade Tape

6.1.1. Use the proper color barricade tape to enclose the area of the identified hazard or condition. Use only one color tape for each area even though there may be different types of hazards.

NOTE: Use Barricade Tape of a color for the most serious or critical hazard.

6.1.2. The hazardous area must be completely encircled by the warning tape.

6.1.3. Tape shall be placed far enough away from the hazard to adequately protect those outside the barricaded area.

6.1.4. Tags will be installed at each approach point and at intervals of no greater than 50 feet along a run of tape.

6.1.4.1. Tags will state hazards within the barricade.

6.1.4.2. Tags will be dated.

6.1.4.3. Tags will be signed by the person installing the tape.

6.1.4.4. The tags will be updated daily so control can be retained.

6.1.5. Detour signs should be posted along access routes if conditions permit.

6.2. Yellow Barricade Tape

6.2.1. Install yellow barricade tape when there is a potential for danger.

6.2.2. Employees entering yellow taped areas must exercise caution and enter only if their job requires doing so and only after becoming aware of potential hazard.

BARRICADE POLICY	Procedure Number SAF-1.27
	Issue Date DECEMBER 31, 1985
SAFETY	Revision Date March 12, 2025
	Page 8 of 11

6.3. Red Barricade Tape

- 6.3.1. Red barricade tape is used to identify areas where there is a severe hazard that is likely to cause injury.
- 6.3.2. To cross red barricade tape you must have the permission of the person that signed the red barricade tag or his designated representative.

NOTE: If you cross red barricade tape without permission from the person who installed it or their designated representative, you are violating a safety rule and are subject to the appropriate disciplinary action.

6.4. Yellow/Magenta Radiation Barricade Tape

- 6.4.1. If yellow/magenta radiation barricade tape is installed in the area that you are traveling, you must stop, proceed no further, and detour the area.
- 6.4.2. To enter an area barricaded with yellow/magenta radiation barricade tape you must have the permission of the Radiation Safety Officer (of their alternate).

6.5. Removing Barricade Tape

- 6.5.1. Remove the barricade tape as soon as the hazardous condition is removed and the task is complete.
 - 6.5.1.1. If the job is not complete, but there is no longer any danger, tape in well-traveled areas may be removed at the end of the workday with the approval of the responsible person.
- 6.5.2. The removal of the tape must be done **only** by the person who installed the barricade, or his representative.

BARRICADE POLICY	Procedure Number SAF-1.27
	Issue Date DECEMBER 31, 1985
SAFETY	Revision Date March 12, 2025
	Page 9 of 11

6.6. Physical Barriers

- 6.6.1. When physical barriers are in place in the area you are traveling, stop and do not proceed until the potential hazard is known. Entry should then be made only if you are performing work in the area and you are aware of the hazards for which the physical barriers have been installed.
- 6.6.2. Tags noting date, hazards, person who installed barriers are to be included on physical barriers and updated daily.
- 6.6.3. Physical barriers are used when taping off the area is not possible and are to completely encompass the hazardous zone.
- 6.6.4. Barriers are to be removed once the hazard is controlled and is only to be removed by the party responsible for its installation or his designated representative.

7. TRAINING AND DOCUMENTATION

- 7.1. All employees at the Coosa Pines mill will be trained in this policy for the use of barricades.
- 7.2. Employees will be retrained anytime there is a change in the policy or an employee demonstrates a lack of understanding of the policy.
- 7.3. Documentation will be kept as part of the employee's training record in the Computer Based Training program.
- 7.4. The EH&S Team will audit and update the policy as needed.

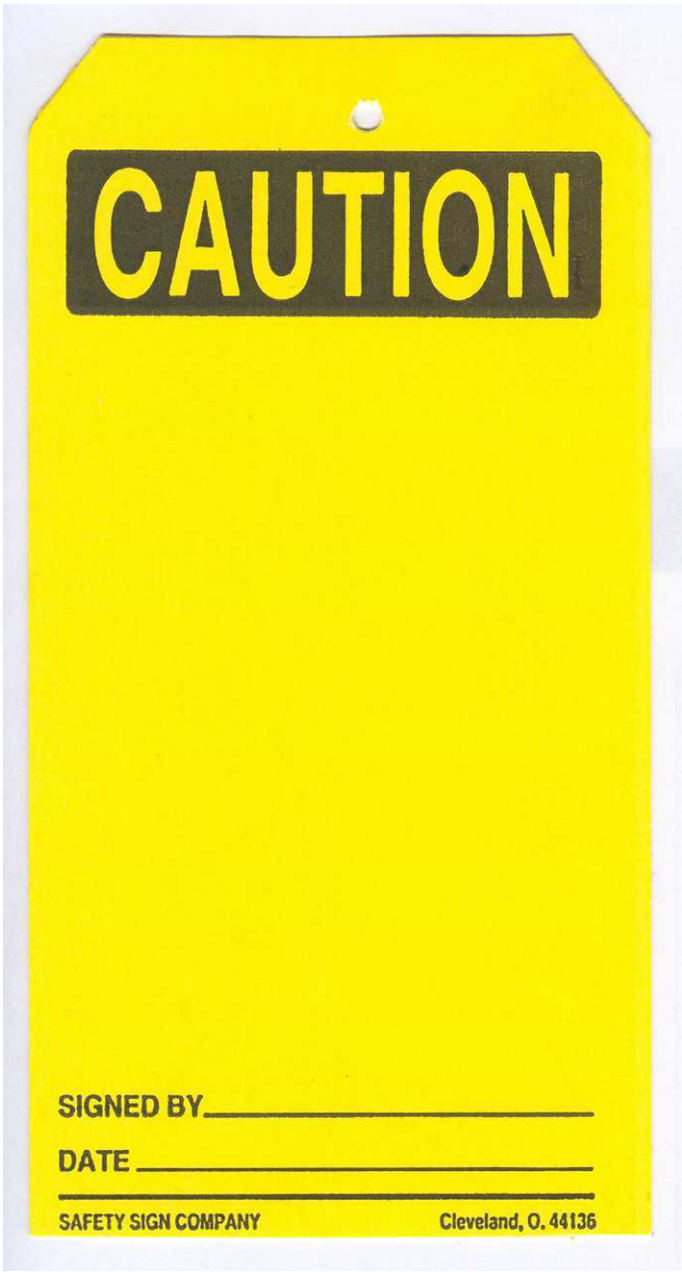
8. ATTACHMENTS

- 8.1. Barricade Tape Tag
- 8.2. Record of Revisions

BARRICADE POLICY	Procedure Number SAF-1.27
	Issue Date DECEMBER 31, 1985
SAFETY	Revision Date March 12, 2025
	Page 10 of 11

ATTACHMENT 8.1

BARRICADE TAPE TAG



BARRICADE POLICY	Procedure Number SAF-1.27
	Issue Date DECEMBER 31, 1985
SAFETY	Revision Date March 12, 2025
	Page 11 of 11

ATTACHMENT 8.2

RECORD OF REVISIONS

Section	Revision Number	Effective Date	Description Of Changes
ALL	1	03-27-08	Name change due to merger. Addition of Record of Revisions.
ALL	2	03-18-13	Name change to Resolute
ALL	3	03-11-16	Management title updates.
ALL	4	05-25-16	Changed from Barricade "Tape" Policy to Barricade Policy. Incorporated use of physical barriers (6.5). Added Individual Responsibilities (5.5). Addition of 4.4 referencing temporary floor openings. Updated Policy number for new numbering system.
4	5	02-28-18	Sections 4.4, 4.5, and 4.6 added based on Corporate Incident Report (IR-2018-01).
All	6	02-26-21	Annual review; SWP comments updated to 360 RA; Addition of Section 4.7 improper grating barricade requirements.
4	7	06-27-24	4.4 addition of guardrail or handrail removal; 4.7 title change to include guardrails, machine guarding or handrails; 4.7 (9) rewording to replace guard with grating, handrail, guardrail, or machine guarding.
All	8	04-14-25	Periodic review, changed Safety Manager to EH&S Manager, minor editorial changes, changed logo, made PDF version searchable.