



OCCUPATIONAL SAFETY & HEALTH

Safety Standard-014 Emergency Shower

I. PURPOSE

The purpose of this Standard is to ensure that the Coosa Pines Mill establishes a system to mitigate risks to personnel and/or reduce the chance of an incident occurring while using emergency shower and eye wash station. This risk reduction is accomplished by ensuring that employees know when, where and how to use a shower in the case of an emergency. They must understand the potential chemical hazards and follow guidelines to eliminate these hazards.

This standard and its requirements will also apply to contractors doing work at the Coosa Pines Mill.

II. SCOPE

All employees of the Coosa Pines Mill and any contractors working at the Coosa Pines Mill are included in the scope of the standard.

III. ADMINISTRATIVE DUTIES

The Safety Department or designee is responsible for oversight of this policy and applicable procedures. A copy of the standard must be reviewed by employees of the Coosa Pines Mill or contractors who will perform tasks/work in and around the use of chemicals. Implementation of this policy and applicable procedures is the responsibility of the site General Manager.

IV. RESPONSIBILITIES

All employees and contractors at the Coosa Pines Mill required to perform activities using chemicals must understand and embrace the requirements of this standard and ensure 100% compliance and accept accountability for following the guidelines set out in this standard. Employees and contractors are to notify supervision of any non-conformances regarding this standard and report all hazards and potential hazards immediately.

Supervision must ensure that all individuals required to perform tasks containing chemicals are properly trained to do so and ensure that all authorized employees / contractors have the appropriate training. They must fully understand all PPE required, be competent and understand the requirements of this standard.



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V. REQUIREMENTS AND PRACTICES

1. Wear all PPE required for the chemical task at hand.
2. You must suit up correctly by closing up all openings that would allow chemicals to enter/bypass the PPE.
3. If you are exposed to Chemicals:
 - a) Immediately get in the nearest safety shower. Don't wait.
 - b) The first 15 seconds after a chemical has contacted your skin or eyes are critical.
 - c) Stay in the safety shower for a minimum of 20 minutes.
 - d) As soon as the shower starts, take off any clothing that may have been exposed to the chemical.
 - e) Ask a co-worker to call 2222 to get ERT and medical help.
ERT will come to you.
They can bring you temporary clothing.
 - f) Hold your eyes open with your hands while using the eyewash to be sure water reaches the eyes.
 - g) Immediately wash off even small amounts of chemicals.
 - h) Know the effects and hazards of chemicals with which you are working.
 - i) Read, ask questions about and fully understand safety data sheets (SDS) for each chemical with which you work.
 - j) Be familiar with the locations of Emergency Shower/Eye Wash Stations in the area where you are working.
 - k) Frequently inspect the Emergency Shower/Eye Wash Stations in your area, when working with chemicals or when making rounds.



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VI. DOCUMENTATION/RECORDS

A. Documentation

The Safety Department will maintain the original standard and any subsequent revisions with the latest version of this standard accessible through the Coosa Portal and the Coosa Contractors Website.



Supervision is responsible to ensure documentation of review of this standard by all employees and contractors required to perform tasks in areas where chemicals are handled or mechanical equipment and pipes are repaired utilizing the Learning Management System (LMS).

B. Records

The Safety Department is responsible for maintaining all applicable records per document control procedures.

VII. RECORD OF REVISIONS

Revision No.	Date	Description of Revision
0	05/24/2016	Original Issue

ISSUED BY:  Safety Manager Coosa Pines Mill	APPROVED BY:  General Manager Coosa Pines Mill
<u>5-25-16</u> DATE	<u>5-25-16</u> DATE